



Fee Policy

Last updated - 17th February, 2026

This policy specifies the terms and conditions regarding the different types of fees that may be payable while your child is studying at Ahmedabad International School. This policy applies to all parents whose children are enrolled with Ahmedabad International School.

School Fees

The school fees include the annual school fee, which is charged as per the Fee Regulation Committee (FRC) approved fee for the academic year. The yearly increment of the fee is also decided by the FRC.

The school fees do not include examination fees charged by the school boards (Cambridge-IGCSE, AS&A Levels, and the IB Diploma Programme) and other external exams like Trinity, Science Olympiads, etc.

Fees for other services

The school offers the following other optional services:

- Bus transportation (pick-up and drop-off)
- Food (breakfast and lunch)
- Enrichment Program (holistic program for age-appropriate skill building)
- Other optional services (such as excursions, camps etc) that may be announced from time to time

For new admissions to the school

- Parents need to pay an admission confirmation fee at the time of admission to secure the child's place at school. This fee is due within 5 days of parents receiving admission confirmation via email. The fee paid at the time of admission confirmation is non-refundable and non-transferable. This confirmation fee includes the first installment of the school fee and the enrichment program fee (if applicable).
- The other installments of the fees are to be paid as per the schedule mentioned in the fee circular shared at the time of admission confirmation.
- Once paid, fees are non-transferable, non-adjustable, and non-refundable under any circumstances, subject to the exceptions set out in the refund policy.



For returning students rolling over to the next academic year

- The school charges a confirmation fee in December to confirm a child's continuation for the next academic year. This confirmation fee is adjusted against the first installment of the school fee and the enrichment program fee (if applicable), which is due in April.
- The first installment of the fee for returning students for the next academic year is due on 1st April. This fee includes the school fee and enrichment program fee (if applicable).
- The other installments of the fees are to be paid as per the schedule mentioned in the fee circular shared with parents before the beginning of the new academic year.

Other key points

- The fees are to be paid to the school via JODO, the school's official fee payment partner. However, if the parent is not comfortable for a valid reason to pay via JODO, they can pay the fees via RTGS/NEFT. The school does not accept cash for fee payments.
- Late Payment of Fees: In case of late payment of fees, a monthly surcharge of 1% will be levied on the total outstanding dues older than 30 days. Parents are welcome to request an extension of the fee payment deadline in case of any exigencies.
- Mid-term Withdrawal:
 - If a mid-term withdrawal is taken by a student, the school fee, and enrichment program fee (if applicable) will be charged till the quarter the student attends school (and refunded for the quarters after that). Refer to the refund policy below for more details.
 - The Leaving Certificate will be issued only after full and complete settlement of outstanding dues.
- The school reserves the right to withhold results, school certificates, transcripts, or any other information and/or documents until all outstanding dues are settled in full.
- The school reserves the right to revise or amend the fee structure from time to time as per the rules of the Fee Regulation Committee (FRC).
- The school reserves the right to modify and amend its fee policy at any time by uploading the same on the school's website.



Fee Refund Policy

Refund policy for the school fee and enrichment program fee

For new admissions to the school

- The first installment of the fee paid at the time of taking admission is non-refundable and non-transferable, including where:
 - a student withdraws admission or communicates his/her intention not to attend the school at any time before the scheduled commencement of the academic year.
 - after the commencement of the academic year, a student withdraws admission or leaves, whether or not he/she attends the school.

For returning school students rolling over to the next academic year

- If the student submits a withdrawal application for the next academic year before 30th April, 20% of the first installment of the fee paid will be deducted, and the balance will be refunded.
- If the student submits a withdrawal application after 30th April, the first installment of the fee paid will not be refunded, under any circumstances.
- If a student withdraws admission or leaves after the commencement of the academic year, whether or not a student attends the school, under no circumstances will the first installment of the fee paid to the school be refunded.
- The fee mentioned in the above points includes the first installment of the school fee and enrichment program fee (if applicable).

Mid-Term Withdrawal:

- If a mid-term withdrawal is taken by a student, the school fee and enrichment program fee (if applicable) will be charged till that quarter (and refunded for the quarters after that). The quarters are - April - June, July - September, October - December, and January - March.
- The last date for the purpose of refund will be the student's last working day in school or the date of the Leaving Certificate application, whichever is later.



Refund policy for food service fee

- If a student withdraws from the school after opting for the food service, or wishes to opt out of the food service during the first term, the food service fee for the months following the month of withdrawal or opt-out will be refunded.
For example, if a student withdraws in June, the fee for July onwards (until the end of the first term) will be refunded.
- Parents who wish to opt out of the food service for the second term must submit a request on or before 15th October. For opt-out requests received after 15th October but before 1st November, one month's food service fee will be deducted, and the remaining balance of the second installment will be refunded.
- If an opt-out request is submitted on or after 1st November, the food service fee for the month in which the request is submitted will not be refunded. Refunds, if applicable, will be processed only for the months following that month.
- If a withdrawal application or opt-out request is submitted within the stipulated timelines but falls during a vacation period, and the installment is debited thereafter, the applicable refundable amount will be processed accordingly.
- The food service fee will not be refunded for days when the service is not availed, unless the student has formally withdrawn from the school or opted out of the service as per the policy timelines above.

Refund policy for transport service:

- The relevant installment of the transport service fee will not be refundable if a student has opted in for the service and withdraws from the school either after 1st June (the payment date of the first installment of the fees) or after 1st November (the payment date of the second installment of the fees).
- The first installment of the transport service fee paid will not be refundable under any circumstances, including if the student opts out of the service before the end of the first term or does not avail of the service for one or more days due to any reason, since the start of the academic year.
- In exceptional circumstances, if the transport department has to discontinue a pick-up point or is not able to provide a previously promised pick-up point to the student, then the first installment of the transport fee paid will be duly refunded.



- If the student wants to opt out of the transport service for the second term, they should submit the opt-out request before 15th October. Any opt-out requests received after 15th October, will not be considered for a refund of the second installment fees deducted on 1st November, under any circumstances, including if the student does not avail of the service for one or more days, due to any reason.
- If a withdrawal application or an opt-out request has been submitted during the vacation period and within the stipulated time, and the first or second installment of the transport service fees gets debited, the amount will be refunded.

General points to note:

- All refunds will be processed within 30 days of the request raised after due verification.
- The school reserves the right to modify and amend its refund policy at any time by uploading the same on the school's website.
- The refund of any fee is subject to the refund policy prevailing at the time of seeking a refund.