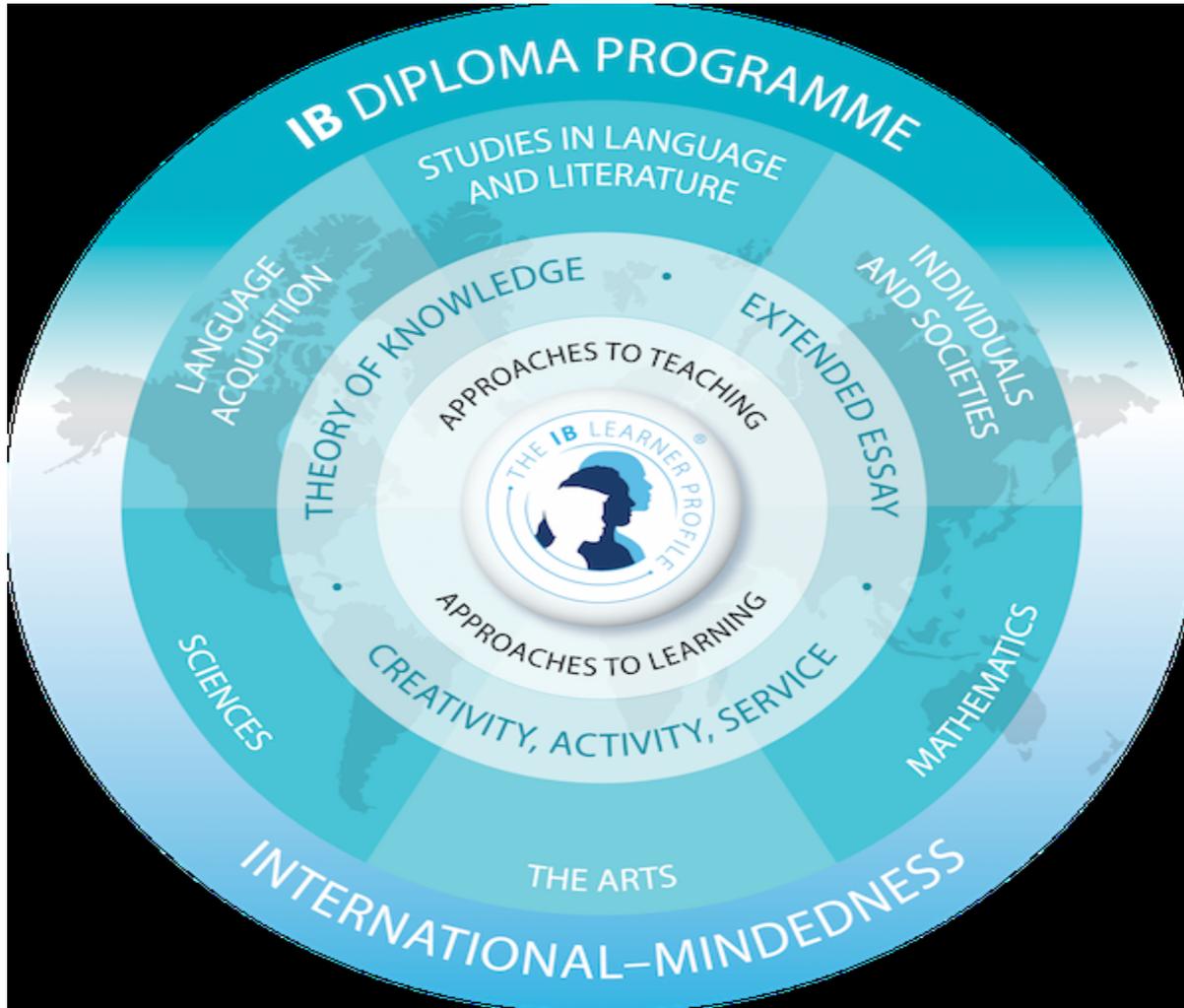


Extended Essay



Extended Essay -Aims

The aims of the extended essay are for students to:

- engage in independent research with intellectual initiative and rigour
- develop research, thinking, self-management and communication skills
- reflect on what has been learned throughout the research and writing process.

Extended Essay

- EE in one subject from the chosen six or with a supervisor
- 3 reflections compulsory
- Reflection is part of assessment

Extended Essay -Requirements

Key features of the extended essay

- compulsory
- D grade or higher.
- externally assessed
- independent research
- a supervisor in the school.
- 4,000 words
- reflection form - 500 words.
- 40 hours of work
- 3–5 hours of supervision (reflection sessions)
- *viva voce, which is a concluding interview*

Extended Essay

Required action - Student

- Choose a subject
- Ensure that the starting point for your essay is a subject that is **available**, or in the case of the world studies extended essay, an issue of global significance within one of the **six world studies themes**.
- Observe the regulations with regard to the extended essay, including the **IB's ethical guidelines**.
- Read and understand the **subject-specific requirements** for the subject in which you intend to complete your extended essay, including the interpretation of the assessment criteria.
- Meet all **internal deadlines** set by your school in relation to the extended essay.
- Understand concepts related **to academic honesty**, including plagiarism and collusion, for example, and ensure that you have acknowledged all sources of information and ideas in a consistent manner. This also includes understanding the implications of the *General regulations: Diploma Programme should there be a breach of these*.
- Attend **three mandatory reflection** sessions with your supervisor, the last of which is the *viva voce*.
- Record your **reflections on the Reflections on planning and progress form** for submission as part of the assessment of criterion E (engagement).

Extended Essay

Quick glance: the role of the student

Do: 	Do not: 
choose a subject and then topic that interests you and allows you to develop and demonstrate your understanding, creativity and/or originality	choose a topic or research question that you have seen in exemplars and that have been done too many times before
develop a Researcher's reflection space that will facilitate planning and preparation for reflection sessions	overlook the importance of planning and how this can contribute to success in your extended essay
make the most of your supervisor's availability to guide you in the process	try to construct a list of references at the end of the process—be aware of the implications of poor/inadequate referencing.
prepare for reflection sessions appropriately	
meet all internal deadlines	
maintain a reference list as you work	
familiarize yourself with relevant policies.	

Extended Essay- Reflection

- Reflection in the extended essay focuses on the **student's progress during the planning, research and writing process**. It is intended to help students with the development of their extended essay as well as allowing them the opportunity to consider the effectiveness of their choices, to re-examine their ideas and to decide whether changes are needed.
- The emphasis in the extended essay is on **process reflection, characterized** by reflecting on conceptual understandings, decision-making, engagement with data, the research process, time management, methodology, successes and challenges, and the appropriateness of sources.
- Students will be encouraged to informally reflect throughout the experience of researching and writing the extended essay, but are required to reflect formally during the reflection sessions with their supervisor and when completing the Reflections on planning and progress form.

Extended Essay - An important note

Once students have written their reflection and this has been signed and dated by their supervisor they must **not make changes to these comments**. Examiners want to see the progression of ideas through the three reflection comments and if students make amendments at a later stage of the process this will undermine the authenticity of their experiences and affect the way in which examiners apply criterion E.

Extended Essay –

When researching the extended essay, students should follow the steps below.

1	Initial reflection session takes place.
2	Student is given a fixed time period in which to complete their first reflection comment. This time period should be short in order to authentically reflect the discussion that has taken place.
3	Supervisor date stamps and signs to authenticate the student comment. If the forms are stored electronically an electronic signature is permissible.
4	Interim reflection session takes place.
5	Student is given a fixed time period in which to complete their second reflection comment. This time period should be short in order to authentically reflect the discussion that has taken place.
6	Supervisor date stamps and signs to authenticate the student comment. If the forms are stored electronically an electronic signature is permissible.
7	Student uploads and submits the completed and final version of their extended essay into the e-coursework system ready for submission to the supervisor and the IB. Once this is done the essay is no longer available to the student and no changes are permitted.
8	The supervisor reads the essay and then arranges for the final reflection session, the <i>viva voce</i> , to take place.
9	The <i>viva voce</i> takes place.
10	Students complete their RPPF by adding their final summative comments, sign and date the form before passing it to their supervisor.
11	The supervisor uploads the form on behalf of the student into the e-coursework system and adds their summative comment.
12	The supervisor then submits both the mandatory items—the essay and the RPPF—to the IB for assessment as one portfolio.

Elements of Extended essay

Six required elements of the extended essay:

1. Title page
2. Contents page
3. Introduction
4. Body of the essay
5. Conclusion
6. References and bibliography

Note – Your candidate no, name or school code should not be part of EE.

Extended Essay - Format

The extended essay should be written in a clear, correct and formal academic style, appropriate to the subject from which the topic is drawn. Given that the extended essay is a formally written research paper, it should strive to maintain a professional, academic look.

To help achieve this, the following formatting is **required**:

- the use of 12-point, readable font
- double spacing
- page numbering
- no candidate or school name on the title page or page headers.

Submitting the extended essay in the required format will help set the tone of the essay and will aid readability for on-screen assessment by examiners.

Word counts

The upper limit is 4,000 words for all extended essays.

Extended Essay

Academic honesty

Research practices when working on an extended essay must reflect the principles of academic honesty.

The essay must provide the reader with the **precise sources of quotations, ideas and points** of view through accurate citations, which may be in-text or footnotes, and full references listed in the bibliography, which, regardless of the system used, must ensure the minimum requirements.

Producing accurate references and a bibliography is a skill that students should be seeking to refine as part of the extended essay writing process. Documenting the research in this way is vital: it allows readers to evaluate the evidence for themselves, and it shows the student's understanding of the importance of the sources used.

Extended Essay Criteria

Overview

Criterion A: focus and method	Criterion B: knowledge and understanding	Criterion C: critical thinking	Criterion D: presentation	Criterion E: engagement
<ul style="list-style-type: none">• Topic• Research question• Methodology	<ul style="list-style-type: none">• Context• Subject-specific terminology and concepts	<ul style="list-style-type: none">• Research• Analysis• Discussion and evaluation	<ul style="list-style-type: none">• Structure• Layout	<ul style="list-style-type: none">• Process• Research focus
Marks	Marks	Marks	Marks	Marks
6	6	12	4	6

Total marks available: 34

Extended Essay

The Schedule

4th December 2017 - EE introduction

4th January 2018 - EE subject choice and proposal

14th February 2018 - EE Finalize research question

July 2018 – First Reflection session

Aug 2018 - Extended Essay – 1st draft (submit to the Supervisor)

Oct 2018 – Second Reflection session

Dec 2018 - Extended Essay -Final Submission

**Jan 2019 - Extended Essay EERPF form and
Viva Voca(1 copy to DPC)**